

**GROUND TRANSPORTATION ADVISORY BOARD
MEETING MINUTES
October 14, 2009**

The meeting was called to order at 10:00 a.m. by John Hafer, 2009 Board Chairman.

Attendees: John Opeka (PUC), Ramundo Perez (Security), John Hafer (A Custom Coach), Bob Feder (Limo-DIA & More), Wayne Roberson (Yellow Cab), Tim Ewals (CME-Vail Resorts), Khalid Elmanouzi (#1 A + Airport Shuttle), Dave Ruby (A-1 Airport Express), Nouredine Loraoui (Big Sky Shuttle), Khalil Lahlou (#1 Above Shuttle), Tim Burton (Hertz), Henry Jones (DPD), Mike Legette (Supershuttle), Gregory Solano (RTD), Richard Morris (Freedom Cabs, Inc.), Michael Johnson (Heart of the Rockies)

INTRODUCTION

OLD BUSINESS

Security Update (Ramundo Perez):

The new satellite Security office at the airport cargo facility with 30 testing stations will be available to GT companies as of November 9, 2009, Monday – Friday, 8:00am to 5:00pm. Appointment scheduling should be available after November 2, 2009. Walk-ins will be possible. Drivers without an active badge will have to utilize this location.

The Security office in the main terminal will be open Monday – Friday, 7:00am to 5:00pm.

Holidays will be observed in both locations.

Please remember that it authorizing agents are discouraged from holding onto badges and it is the agents' responsibility to deactivate and account for badges when employees take extended leave.

Herdic License Info (Officer Henry Jones):

The Herdic license is defined as a city business license. Any person who operates a motor vehicle for hire to transport people from point-to-point within the City and County of Denver must obtain a license from the Department of Excise and License. Hotel courtesy shuttles, buses with a minimum of 16 passengers, and buses or vans that transport passengers from the airport to a location outside of Denver without stopping in Denver are exempt from this requirement. The inability to produce a herdic license when requested by GT may result in a citation from DPD. If you have any questions pertaining to the Herdic license please contact 3-1-1; if you are calling from outside of Denver, please dial 720-913-1311.

Status of Valet Parking Option (Michael Percy):

At this time, the Valet Parking option does not show much activity. There may be an increase in demand during the winter season. No negative impact has been observed. John Hafer noted that the current economy could be the reason for the low numbers of operators and customers utilizing this option, but in his experience, the customers simply do not like to walk to vehicles.

Please submit any comments on this subject to mike.percy@flydenver.com.

NEW BUSINESS

Follow-Up Taxi Industry Meeting (Michael Percy):

The daily limiting of airport taxis is working well and the goals of reduced wait time, increased trips for drivers, and reduced infrastructure costs have been realized. The amount of cabs authorized to be in line at DIA is currently limited to 201 vehicles and no adjustment is anticipated by airport staff. The calculation of this vehicle amount is based on the total number of vehicles allowed to operate daily on the streets for each cab operator per the PUC. Although new cab operator applications are pending at the commission, no additional operating authorities are expected to be granted in the near future. If additional operators are allowed by the PUC, it is likely the total number of airport cabs will not be increased, but that the percentage of taxis allowed for each operator will be reduced to maintain the 201 figure.

In case of conventions or events that might require more cabs, airport staff could consider a temporary increase and that would be discussed in advance with the cab operators.

The activation and deactivation of taxi AVI tags in the airport's software system is labor-intensive.

Therefore, the Ground Transportation staff has been exploring the possibility of having cab operators input their own vehicles into the system. This could also open up the opportunity of account read access for other types of registered operators, including reviewing vehicle activity, seeing account balances, and, perhaps, online bill pay.

Pena Boulevard Shut-Down (Michael Percy):

A bridge sign will be relocated causing closure of a portion of Pena Blvd. on Saturday, October 17th: 10:00pm to Sunday October 18th at 6:00am.

The east 5th level AVI exit will be closed. All level five vehicles will exit on the west side.

The Pena Boulevard westbound exit lanes will be closed during this time as well as the return to terminal bridge and traffic will be detoured as follows: To Newcastle / 78th Ave. to Jackson Gap to outbound Pena. Flyers have been distributed / posted.

AVI Shut-Off Process (Mike Percy):

During the AVI tag shut-off process, it is common for some companies to pay their past-due balances (60 days and older) by credit card at the last minute on the day of the shut-offs. This may cause confusion and delays in turning tags back on due to the payment having to be verified by the Finance department. Ground Transportation would like to implement a new policy by which payments have to be received at least 48 hours prior to the date of deactivation to ensure that tags remain on. If payments are made during the 48 hours prior to the scheduled shut-off date, then it will not be guaranteed that affected tags will stay active while payment verification is in process. This policy would minimize extra work for Finance as well as for Ground Transportation. Input is sought from the board members. Please submit your comments within the next two weeks, so this new policy can be discussed at the next Advisory Board meeting.

1 A+Airport Shuttle Meeting Request:

1 A+Airport Shuttle requested a meeting following today's the Advisory Board meeting. Elected Board members were welcomed to stay and participate. The meeting focused on vehicle signage and current loading area arrangements for Commuters on level five. An update will be provided at next month's meeting.

ADDITIONAL DISCUSSION

Last week, the new wheelchair accessible MV1, CNG powered par transit vehicle visited at the Holding Lot. Many drivers stopped by to look at the prototype and several company reps. also inquired about acquisition and operating costs.

Per airport rules and regulations, commercial vehicles powered by acceptable alternate fuels, including CNG or electric hybrids are acceptable for the alternate fuel access discount. Propane vehicles need inspected the Denver Fire Department staff at DIA to determine acceptability. With the exception of electric hybrids, alternative fuel vehicles have to run exclusively on the alternative fuel in order to qualify.

The approaching ski season brought up a discussion point about charters, including buses pre-booked by the airlines. Reminder: Ground Transportation needs information from operators prior to vehicles being brought to the fifth level to load charter groups. Additionally, all operators are reminded to follow the direction of airport staff engaged in traffic control, including the positioning of vehicles for loading, especially during heavy volume times.

Operators were reminded that flexibility and momentary decisions of agents and cab starters during loading of cabs and limousines does not set precedence. Instructions given by agents and cab starters have to be followed (e.g. moving down the line). In case there is a reason why these instructions cannot be followed the driver is asked to communicate with the agent / cab starter.

Finally, a brief discussion ensued about the possible future of the Plaza complex where the Conoco station and 45 minute waiting facilities are currently located. This area is included in the airport's master plan effort which is on-going. Master plan information is available via masterplan@flydenver.com.

The next meeting is scheduled for 10:00 a.m. on 11/11/09 in the Ground Transportation Holding Lot conference room.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michael A. Percy". The signature is written in a cursive style with a large, looped 'P' at the end.

Michael A. Percy
Ground Transportation Manager